

Easton Public Library

Code of Conduct

For the comfort and protection of all who use the Easton Public Library, library users are requested to observe the following guidelines:

1. Conversation and activity should be kept at a level that will not disturb others. Please set your phone to vibrate while in the Library, and use earbuds when utilizing digital devices that produce loud audio.
2. Library property should be respected by not defacing or damaging it or by creating litter. Please utilize appropriate containers for trash and recycling.
3. Smoking is not permitted anywhere in the Library building.
4. Alcoholic beverages are prohibited in the Library, except for Library sponsored events and certain group functions in accordance with the Community Room and Conference Room policies.
5. Children under the age of twelve must be accompanied by an adult or someone thirteen years of age or older while in the Library. During programs, the person supervising the children must remain in the building. Parents or guardians are responsible for the behavior of their children while they are in the Library. If a child is unattended, and we are unable to contact the child's parent/caregiver, we reserve the right to contact the Easton Police Department. For further information, please see Policy on Child Behavior and Supervision.
6. Food and beverages are prohibited near electronic equipment or electronic media, as well as in the study pod.
7. Loitering in or around the Library is not permitted.
8. Appropriate attire is required, including shirts and shoes.
9. Solicitation is not allowed in the Library. This includes:
 - a. Solicitation of signatures on petitions
 - b. Sales of services or materials
 - c. Recruitment for employment or other services
 - d. Public opinion surveys

- e. Requests for donations, including receptacles for donations, unless approved by the Library Director.
- f. Requests for monetary or other personal assistance

Library related solicitations such as membership drives for the Friends of the Easton Library are permitted.

10. Interfering with another person's use of the Library, or the Library staff's performance of their duties is prohibited. This includes disturbing, offending, intimidating, annoying, or harassing of others or engaging in any disruptive or unsafe behavior.
11. The Library is a limited public forum. As such, filming and photography are allowed in public areas, as long as it doesn't interfere with other Library users' First Amendment rights or invade their privacy. Filming and photography are not allowed in restrooms or staff areas, or behind the Circulation Desk.
12. Any person who is on the Library premises and whose conduct interferes with the proper and efficient functioning of the Library or threatens the public health, safety, or welfare may be removed. Anyone who, due to the influence of alcohol or drugs, interferes with the use of the Library by others; who habitually sleeps in the Library for periods of time; who breaches the peace of the employees or patrons of the Library; who commits larceny, vandalism, or any other criminal act; or who fails to comply with posted Library regulations; may be excluded from the use of the Library and any rooms contained therein, with or without warning, at the discretion of the Library Administration.
Any person so removed may request a meeting with the Library Administration to discuss the removal and request reinstatement of the use of the Library. Determination of reinstatement will be made with all due speed following the meeting and the person will be so notified in writing. Only incidents involving permanent removal will be reported to and reviewed by the Library Board of Trustees.

Library staff shall use its reasonable discretion in interpreting and enforcing these guidelines for the benefit of the majority of Library patrons.