## **Easton Public Library Policy on Library Personnel**

The Easton Public Library will abide by the personnel practices as stated in the Collective Bargaining Agreements between the Town of Easton and Easton Supervisors Unit Local 818 AFSCME Connecticut Council 4 AFL-CIO and Easton Employees Unit Local 1303 AFSCME Connecticut Council 4 AFL-CIO.

**HOURS:** The hours of the Easton Public Library are set by the Library Board of Trustees and include weekend and evening hours to facilitate public use.

**STAFF:** The Library staff consists of a full-time (36 hrs.) Library Director, a full-time (36 hrs.) Assistant Director/Head of Youth Services, a full-time (36 hrs.) Youth Services Librarian, and regular full-time and part-time employees.

**HOLIDAYS:** The Library is closed on all holidays observed by the Town of Easton and/or as directed by the Library Board.

**EMERGENCY CLOSINGS:** Full-time and regular part-time employees will receive payment for any work hours scheduled during the time the Library is closed. Emergency closings will be determined by the First Selectman.

Adopted by the Library Board of Trustees, December 13, 1988 Revised: October 11, 1994; March 1, 2004; April 1, 2024.